



South Weber Water Improvement District

7924 S 1900 E South Weber, UT 801-475-4749 www.southweberwater.com

Office-Wendy Dahl (801) 475-4749

Emergency Maintenance

Freddy Loertscher (801) 675-1082

Wayne Stark (801) 786-9919

Board of Directors

Chair Darren Hess (801) 475-4320

Co-Chair Cindi Mansell (801) 540-2486

Secretary Sherry Poll (801) 726-9484

Treasurer Nate Reeve (801) 458-8006

Member Jan Ukena (801) 479-8749

Maintenance Supervisor

Nate Reeve (801) 458-8006

Minutes for the South Weber Water Improvement District Board Meeting held Tuesday, May 10, 2023, at 5:00 p.m. in the Water District Building. Board members in attendance included Darren Hess, Cindi Mansell, Nate Reeve, Jan Ukena. Sherry Poll was excused. Maintenance: Freddy Loertscher and Wayne Stark.

Minutes approval from the April 12, 2023, board meeting

Ms. Mansell moved to approve the April 12, 2023 minutes. Seconded by Mr. Reeve. Motion carried unanimously.

Maintenance Report and Business

-Mr. Loertscher reported that the maintenance computer has been having problems. It's been fixed once already and is about 12 years old. The board approved the purchase of a new computer, mouse, keyboard, and monitor within a budget of \$1,200. Ms. Dahl will work with the maintenance team to get one ordered.

-Discussion about several leaks that have interrupted service this year. The Connex company has been helpful in fixing leaks caused by their company. A large leak on 1900 was caused by an old broken lateral that blew out. Another leak on South Weber Drive was caused due to a mistake in blue staking and confusion from the District maps. Mr. Loertscher will ask the owner of the property, who is a landscaper, for a cost to repair the damage to his property after Kastlerock repairs the cement.

-Discussion about a leak at the reservoir gate that went on for several hours. The gate needs to be fixed or moved after water is shut off this season. Mr. Reeve suggested that maintenance look at where they would propose the gate be moved to and why; get the estimated costs, then report to the board.

-The contractors installing the meters will run out of meters soon. Discussion on trying to find meters elsewhere. Mr. Hess will contact Pineview to see if they have any to sell and check on the contract with Weber Basin. The contractors will finish up with what they have, then wait until the water is turned off to continue installation. Ms. Ukena would like to know how many meters we are getting each time.

-Xeriscape – The xeriscape on the lawn at the District office will be put on hold for now.

Mr. Loertscher and Mr. Stark excused.

Ms. Ukena was excused early.

Election Updates

-The District will have an election this year for two, 4-year term board member positions. Ms. Dahl will advertise the positions as required by law. The election cost share from the County was presented to the Board.

Compliance Reports

-The board moved to approve the use of Child Richard CPA and Advisors to compile the Agreed Upon Procedures Report again this year which will fulfill the State Compliance requirement.

Customer Contracts

-Discussion on customer contracts based on the District Policies and Procedures. Ms. Dahl will check with other Districts for advice and sample contracts.

Review of Financials, Invoice Approval, and 2023 Budget

-Review of all monthly financial statements, budget, and approval of invoices. The board approved a request from Ms. Dahl to move \$5,000 from the General account to the Maintenance Account as the balance is getting low.

New Business – Board, Office Manager

-Mr. Reeve suggested that the District set some guidelines for Public Comment Periods during Board meetings. In using examples from other institutions, a standard would be 3 to 5 minutes per person for public comment. The Board would gather the information, do research if needed, then respond to the customer by the next board meeting.

Adjourn

**Mr. Reeve moved to adjourn the meeting. Motion seconded by Ms. Mansell.
Meeting adjourned at 6:30 p.m.**

Respectfully submitted by the South Weber Water Improvement District Clerk on this 14th day of June 2023 for Board review and approval.

_____ *Wendy Dahl* _____ District Clerk