



South Weber Water Improvement District

7924 S 1900 E South Weber, UT

801-475-4749

www.southweberwater.com

Office-Wendy Dahl (801) 475-4749

Emergency Maintenance

Freddy Loertscher (801) 675-1082

Perry McCorkle (801) 317-6987

Board of Directors

Chair Darren Hess (801) 475-4320

Co-Chair Cindi Mansell (801) 540-2486

Secretary Sherry Poll (801) 726-9484

Treasurer Jan Ukena (801) 479-8749

Maintenance Supervisor

Jeff Monroe (801) 726-9226

Minutes for the South Weber Water Improvement District Board Meeting held Wednesday, March 12, 2025, at 5:00 p.m. in the Water District Building. Board members in attendance included: Darren Hess, Cindi Mansell, Jeff Monroe, and Sherry Poll. Jan Ukena was not in attendance. Maintenance: Freddy Loertscher and Perry McCorkle.

Call Meeting to Order

-The Board welcomed Mr. Perry McCorkle as the new maintenance worker to replace Mr. Wayne Stark.

Minutes approval from the February 12, 2025, Board Meeting

Ms. Poll moved to approve the February 12, 2025, Board Meeting Minutes.

Motion seconded by Ms. Mansell. Motion carried unanimously.

Maintenance Report and Business

-Discussion on a District valve near the church building by Hwy 89 that was covered up by Whitaker Construction during their work on the Davis Aqueduct Irrigation Relocate Project. The valve was blue staked and had some flags around it as well. Mr. Hess said he would look at the valve after the meeting and get a hold of the construction company to discuss it with the project manager. Maintenance was instructed to place a larger post near the valve, so it is even more visible.

-Mr. Loertscher reported on a property he visited at 1135 E South Weber Drive at the request of Mr. Hess. The customer contacted Mr. Hess and would like to have a traffic rated lid installed on the new curb box at his property because he is worried about running over it now that the boxes have been moved around. The new meter box was placed in front of the customer's valve box and the customer's valve box was moved back to make room. The meter box needs to be placed before the customer valve box. All placements were in close proximity to where they existed before and are placed within the right of way. If the customer runs over the District meter box, he would likely hit his own as well. The District won't be purchasing a traffic rated lid.

-Mr. Loertscher reported that there is a small piece of the new flooring coming up in the District Office. He will contact the installer and have them repair it.

-Maintenance asked if they could get rid of some of the old equipment that is not being used. Particularly an old valve with a hand crank that weighs about 500 lbs. Mr. Monroe responded that if the new one failed we would need to get it replaced with a newer one so it would be fine to get rid of the old one.

Mr. Monroe asked the maintenance team to get an inventory of the items not in use anymore with a suggested price and bring that to the board.

-Discussion about cleaning out the mud in the reservoir. The Board has decided that since there isn't a large amount they will hold off on the cleaning this year.

-Maintenance asked for permission to get the work trucks serviced. Mr. Monroe recommended doing that twice a year to keep the equipment in good working order. An

email request was also sent out after the meeting for approval of a couple of tires on one of the vehicles. This request was approved.

-There are about 5 or 6 of the one-inch meters left to install. Maintenance can't find the location of the curb box on one of the addresses. Another location near the 1100 block has a pool shed over the top of it with dogs in the back yard. The third location is at the pump station. Mr. Monroe will call Keith Kap for access there. Mr. Hess asked how many more radios are needed. Ms. Dahl and Mr. Loertscher will try to get some numbers based on the meters installed.

- **Water Turn On Date and Notice**

-Discussion about the 2025 water turn on date. It was decided to turn on the secondary water by the 15th of April in concurrence with the Weber Basin dates. The District will begin to load the lines on Saturday April 12th. Mr. Loertscher will contact the meter installation contractors to have them check for leaks on the newly installed meters that day as well. Ms. Dahl will send the approved notice reminding customers to make sure their personal valves are shut off prior to the 12th and provide watering days and times. She will also contact South Weber City to request the information be put into the newsletter as well as emailing and posting the notice to the District website.

-Mr. McCorkle brought up a discussion about a valve on Lester Drive in the new subdivision of Kastle Cove that can't be shut off. Another valve there is buried and hasn't been fixed and a third valve on Poll's property sticks out about 5 or 6 inches higher than it should. Mr. Loertscher and Mr. McCorkle talked to Tom from Kastle Rock and he said he would take care of the problems. There is another valve the contractors had previously said they would fix that isn't fixed yet. Mr. Monroe suggested that the maintenance team make a punch list of all the repairs needed and get it to the contractor. The water shouldn't be turned on in the area until the problems are fixed.

-Another curb box near the shop at 7420 S 1025 E, property now owned by Mark Dayton, has been dug up and covered by the contractor. The original water lines were also bypassed. The maintenance team signed off on the changes as the water to feed the property at 7420 S 1025 E can be accessed from the new development.

-Ms. Poll questioned why these changes are being made after approval and if the District is being invited to the final inspections. Mr. Monroe stated that the District should be invited to the final inspection and that maintenance approved some of the changes in the Kastle Cove subdivision. Mr. Hess explained that developers are also required to provide escrow funds that they don't receive back until everything is done correctly.

-Mr. McCorkle stated that the District maps are not updated with locations of all the shut off valves. The maintenance team can update the valves as they find them and Ms. Dahl will forward all new subdivision plans to the maintenance team so they can update the maps with the correct location of connections and valves. The maintenance team can also request mapping information from the city engineer.

-Mr. Loertscher gave new gate and office keys to Mr. Monroe and Ms. Mansell.

Maintenance team excused.

South Weber Gateway Project

-Discussion about the South Weber Gateway Project connection fees. After reviewing the plans, the Board members determined that the project would have two 1 ½ inch connections from the 4-inch water line. Larger meters would need to be purchased for the larger connections. The board came to a decision of \$11,000 per connection fee. Ms. Dahl will contact the project manager.

-After speaking with the contractor, Ms. Dahl emailed the Board requesting to send a letter of final approval after the District receives the payment on the connection fees. The request was approved. Ms. Dahl to send a final approval letter after receipt of the fees.

Review of Financials, Budget, and Invoice Approval

-Review of all monthly statements, approval of invoices, and metering project finances.
-Ms. Dahl reported that she had received notice of past due FUTA reports beginning before she began working. She has updated all past due items and made the appropriate payments.

New Business – Board, Office Manager

- Ms. Dahl reported that she had called the UASD about the policies and procedures. They suggested contacting Roy Water Conservancy District for examples. Ms. Dahl left a message.

Adjourn

**Ms. Mansell moved to adjourn the meeting. Motion seconded by Mr. Monroe.
Meeting adjourned at 6:45 p.m.**

Respectfully submitted by the South Weber Water Improvement District Clerk on this 9th day of April 2025 for Board review and approval.

Wendy Dahl District Clerk