



# South Weber Water Improvement District

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**Office-Wendy Dahl (801) 475-4749**

**Emergency Maintenance**

**Mark Crookston (801) 458-6980**

**Fred Loertscher (801) 675-1082**

**Board of Directors**

**Chair Darren Hess (801) 475-4320**

**Co-Chair Nate Reeve (801) 458-8006**

**Secretary Cindi Mansell (801) 540-2486**

**Treasurer Jan Ukena (801) 479-8749**

**Maintenance Supervisor**

**Perry McCorkle (801) 317-6987**

Minutes for the South Weber Water Improvement District Board Meeting held Wednesday, May 12, 2021 at 5:00 p.m. in the Water District Building. Board members in attendance included Jan Ukena, Darren Hess, Cindi Mansell, Nate Reeve, and Perry McCorkle.

**Minutes approval from the April 12, 2021 board meeting and the Special Meeting on April 29th, 2021**

**Ms. Ukena moved to approve the April 12, 2021 minutes as written and to approve the April 29, 2021 minutes with the following change: purchase of "shares" to "acre feet". Seconded by Mr. Reeve. Motion carried unanimously.**

**Davis and Weber Canal Company - Rick Smith**

Mr. Rick Smith, the General Manager of Davis and Weber Canal, Company was invited to the meeting to discuss the current drought and water restriction conditions. See bullet points below.

- Soil Moisture is way below what has ever been recorded. Snowpack, instead of running off, is just going into the ground.
- Estimated run off this year is between 22% to 45% of normal.
- Average yearly amount of water supplied from Davis and Weber Canal Company is roughly 6 AF per share. Estimations for this year are at 3.69 AF per share. All users of Davis and Weber Canal Company have been cut to that amount, including farmers.
- The Canal Company has been sending notices and advertisements to cities trying to encourage conservation.

Mr. Hess commented: after the dry year of 1977 Weber Basin built "The Drought Relief Project" in western Weber County. The project allows water to be pumped from Willard Bay up to Davis and Weber Canal, so they don't have to release as much water upstream. This service has only been used twice in the last 22 years. It is a very expensive process and is being used this year.

Weber Basin users are all reduced by 20%. Weber Basin initiated a strong social media campaign this year for water conservation.

**Maintenance Report**

-Mr. Loertscher reported on a problem at the Sun Ray Subdivision. Big Bear Construction had cut the water line at the location twice which caused a leak when water was turned into the system. Mr. Loertscher called Big Bear Construction company who came and dug up the pipes to fix them. Upon inspection of the pipes, it was discovered that the pipes had been installed and

hooked up incorrectly and not according to the printed plans. Mr. Loertscher and Mr. Crookston went to the city and acquired copies of the original engineered plans. Mr. Loertscher contacted the developer, Rob Edwards and Casey Moore, of Green Summit, who was contracted by Rob Edwards. Both contractors said that they didn't install them that way. Mr. Crookston was present when Casey Moore was installing pipes at the opposite end of the street and they were installed according to plans. Big Bear Construction fixed the broken pipes.

Discussion about getting the pipes fixed correctly. Mr. Reeve suggested that we look up our contract, find out who has the bond in place at the city, give them a short amount of time to redo the installations as per the Water District Standards. If this is not accomplished in a timely manner, we can request bond money from the city and hire our contractor to fix the problem.

The maintenance team asked for permission to install meters for 4 homes that they feel could really use them. The lines need repair work anyway so it would be helpful to put in the meters at the same time. On one of the homes the water won't shut off.

92 meters have been installed and we need to install 150 to match our first grant. Permission was given from the Board to install the meters.

Mr. Crookston reported that the blueprints for the square boxes was sent by email from Gardner Engineering and Mr. McCorkle had them printed off.

**Mr. Crookston and Mr. Loertscher were excused.**

**Ratification of Election Administration Contract with Davis County for Election Services**

**Ms. Ukena moved to Ratify the Election Administration Contract with Davis County for Election Services. Motion seconded by Ms. Mansell. Motion carried unanimously.**

**Review of Financials and Invoice Approval**

Review of all monthly financial statements. Current invoices and payments approved.

**Policies and Procedures Update**

Mr. Reeve will get his Policies and Procedures updates to Ms. Mansell.

**Mr. Reeve motioned to have Ms. Dahl send the Policies and Procedures to the same attorney we have used in the past within the next two weeks. Seconded by Mr. McCorkle. Motion carried unanimously.**

**Election Information Update**

Ms. Dahl reported that Davis County set up monthly zoom meetings for Cities and Districts pertaining to election information and deadlines. By May 22nd, the District will need to post the Election notice in at least 5 public places. Nominations will begin on June 1st and end on June 7th with Candidate names being reported by June 8th. Ms. Dahl will take care of these assignments.

**New Business - Board, Office Manager**

Discussion about the District contracts with Contractors and Developers. Mr. Reeve recommends that we review our contracts and add the information to our policies and procedures that will ensure our infrastructure is installed correctly on new projects.

Weber Basin has a punch list of requirements that need to be completed before water will be supplied to new developments. Mr. Hess will send a list of those requirements for the Board to review and come up with a policy.

Ms. Mansell and Mr. Reeve will not be attending the meeting in June.

#### **Rate Study Follow Up**

Fred Philpot from Lewis, Young, Robertson and Burningham has the Rate Study information ready. Ms. Dahl will ask him to come to the July Board meeting.

#### **Meter Information**

Weber Basin provided a compiled list of information from our meter system. The list was given to the Maintenance Team to work on filling in the missing information so we can start sending meter reports.

#### **Division of Water Rights Report**

Discussion of Water Rights report is due for the 2020 year. Mr. Hess remembered filling out the numbers already and will look for the report from last year.

#### **System for Award Management Registration**

Ms. Dahl brought up an issue with logging into the SAM registration which is expiring in June. The username and password are in Ms. Ukena's name and we cannot get logged in to make any changes. Ms. Dahl will contact Mr. Michael Cole to see if he can help.

#### **Contract for water agreement with Weber Basin**

Mr. Reeve will get the Weber Basin contract, which was approved at the April 29th meeting, signed, and emailed to Ms. Dahl. Ms. Dahl will get the payment and signed contract ready by May 20th for Mr. Hess to deliver to Weber Basin.

#### **Adjourn**

**Ms. Ukena moved to adjourn the meeting at 7:10 p.m. Motion seconded by Ms. Mansell. Motion passed.**

Respectfully submitted by the South Weber Water Improvement District Clerk on this 9<sup>th</sup> day of June 2021 for Board review and approval.

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*Wendy Dahl* District Clerk