



# South Weber Water Improvement District

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**Office-Wendy Dahl (801) 475-4749**

**Emergency Maintenance**

**Freddy Loertscher (801) 675-1082**

**Wayne Stark (801) 786-9919**

**Board of Directors**

**Chair Darren Hess (801) 475-4320**

**Co-Chair Cindi Mansell (801) 540-2486**

**Secretary Sherry Poll (801) 726-9484**

**Treasurer Nate Reeve (801) 458-8006**

**Member Jan Ukena (801) 479-8749**

**Maintenance Supervisor**

**Nate Reeve (801) 458-8006**

Minutes for the South Weber Water Improvement District Board Meeting held Tuesday, June 14, 2023, at 5:00 p.m. in the Water District Building. Board members in attendance included Darren Hess, Cindi Mansell, Nate Reeve, Jan Ukena, and Sherry Poll. Maintenance: Wayne Stark. Freddy Loertscher was excused. Also in attendance was Mr. Jared Clark from South Weber City Parks, and Customer Frank Cooke.

**Minutes approval from the May 10, 2023, board meeting**

**Ms. Mansell moved to approve the May 10, 2023 minutes. Seconded by Mr. Reeve. Motion carried unanimously.**

**Maintenance Report and Business**

-Mr. Stark reported a leak on a 4 inch main line in the cul-de-sac on 2050 that was caused by the line being mismarked.

-There have been a number of leaks this year and many that have been difficult to get shut down. The District may need to install more valves.

- Report on a leak at 1055 E South Weber Drive. The leak was on the customer's side of the meter but was caused by a bad fitting going into the valve. Mr. Stark reported that the threads on the fitting were the problem.

-Mr. Stark stated that Connex has been very good to work with; they are prompt and have gone out of their way to fix problems.

-Mr. Loertscher will be on a personal leave of absence until July 1<sup>st</sup>. Mr. McCorkle will continue to fill in until Mr. Loertscher returns.

-Ms. Dahl purchased and set up the new maintenance computer at the office. Still need to get the Meter Reading Program installed with help from Weber Basin.

**City Parks Watering Discussion – Jared Clark, from South Weber City**

-Mr. Jared Clark from South Weber City discussed the watering schedules for Cherry Farms Park and Veterans Park. Due to the size of the two larger parks and the number of stations it takes to water them completely, it isn't possible to water them within the restricted time periods and still allow residents to use the parks during daytime hours. Mr. Clark asked for permission to water the parks for 6 days of the week during the evening hours. The only exception would be if there happened to be a line break.

-The Board agreed to allow for the adjusted schedules to take place for the Cherry Farms Park and the Veterans Park.

## **Public Comment**

-Mr. Frank Cooke attended the meeting to discuss a water leak on his property in May that was about 10 to 12 feet near his newly completed basement. He contacted the District maintenance number and Mr. Loertscher and Mr. Stark went to help shut the water off. After spending a couple of days working on the issue, it was discovered that there were a total of 6 valves to turn off the water at Mr. Cooke's home and one of the valves is under the neighbor's driveway. The water had to be shut off to several homes while all the valves were located.

-Mr. Stark suggested the Board consider putting a valve on Mr. Cooke's property so the water can be shut off and affect less homes in the case of future leaks.

-Mr. Cooke expressed that he was exceedingly happy with the response from the staff of the District. The maintenance team did minimal damage in finding and repairing the leak, communicated with him daily and took very good care of the problem, which could have caused structural damage to his home. He also requested a valve be placed on or near his property. Mr. Cooke would like to be notified of the Board's decisions regarding this issue.

-Mr. Cooke was thanked for his attendance and excused from the Board meeting.

-Mr. Reeve suggested that the Board schedule a special meeting, possibly after seeking legal advice, on how to deal with aged infrastructure and past easement infractions. He also recommended that the maintenance team continue to update the District Maps when they discover the location of any unmarked District infrastructure. Ms. Dahl will report back to Mr. Cooke.

Mr. Stark was excused.

## **Water Usage Report**

-There was a problem getting the water usage report printed this month from Weber Basin. Mr. Hess will contact Greg from Weber Basin and try to set up a meeting over the next few weeks to help us get our system ready to print the reports.

## **Election Updates**

-Ms. Dahl reported that there are three candidates who have declared candidacy for the two open Board Member positions: Jeff Monroe, Cindi Mansell, and Darren Hess.

## **Dygert Property Plan Review**

-The revised Dygert Property Plan was resubmitted to the Board for review. The new plans showed the correct connections to the District lines. The SWWID signature block still needs to be added to the final plat.

**Mr. Reeve moved to approve the Dygert two-lot subdivision as submitted, providing that the South Weber Water Improvement District signature block is added to the final plat. Motion seconded by Ms. Mansell. Motion carried unanimously.**

## **District Parcels vs County Records**

-Ms. Dahl reported that she received a list of all the parcels that Davis County Recorder's Office shows as recorded in the South Weber Water Improvement District boundaries. There are some differences between the County recorded maps and the District maps received from Gardner Engineering.

-Discussion about Staker Parson parcels; how they were originally added to the District and if they brought water into the District. Ms. Ukena will find out how many shares they turned over.

-Mr. Reeve stated that the District needs to determine what the correct boundaries are, what we need to rectify with the County filings, and which parcels should be billed that are not currently in our system.

### **Review of Financials, Invoice Approval, and 2023 Budget**

-Review of all monthly financial statements, budget, and approval of invoices.

-Discussion on invoice 2012-171 from Sunscape Landscaping. The invoice was sent because of a leak on South Weber Drive caused by mismarking. The board asked Ms. Dahl to compose and send a letter to the contractor stating that the charges on the invoice were surprisingly high and not what would be anticipated for the repair and that the District would be willing to pay ½ of the amount charged. Ms. Dahl will send the letter by mail.

### **New Business – Board, Office Manager**

-Discussion about complaints on the South Weber LDS Stake Center Building watering off schedule. Mr. Reeve talked to the Group Manager who has submitted a change request to the church headquarters.

-The Board agreed to allow the same watering schedule for the LDS Stake Center Building as the two larger city parks.

-Mr. Loertscher asked that the Board discuss the 5 customers who received warning letters for improperly installed meter boxes and what action should be taken for those still not in compliance. Ms. Dahl will add this item to next month's agenda.

-Mr. Reeve will research the District map and bring a proposal to the board regarding the boundary discrepancies.

-Ms. Dahl will not be available for the July meeting. Ms. Mansell will take notes.

### **Adjourn**

**Ms. Poll moved to adjourn the meeting. Motion seconded by Ms. Mansell.  
Meeting adjourned at 6:50 p.m.**

Respectfully submitted by the South Weber Water Improvement District Clerk on this 12th day of July 2023 for Board review and approval.

Wendy Dahl District Clerk