



# South Weber Water Improvement District

7924 S 1900 E South Weber, UT 801-475-4749 www.southweberwater.com

**Office-Wendy Dahl (801) 475-4749**

**Emergency Maintenance**

**Freddy Loertscher (801) 675-1082**

**Wayne Stark (801) 786-9919**

**Board of Directors**

**Chair Darren Hess (801) 475-4320**

**Co-Chair Cindi Mansell (801) 540-2486**

**Secretary Sherry Poll (801) 726-9484**

**Treasurer Jan Ukena (801) 479-8749**

**Maintenance Supervisor**

**Jeff Monroe (801) 726-9226**

Minutes for the South Weber Water Improvement District Board Meeting held Wednesday, December 11, 2024, at 5:00 p.m. in the Water District Building. Board members in attendance included: Darren Hess, Cindi Mansell, Jan Ukena, Jeff Monroe, and Sherry Poll. Maintenance: Freddy Loertscher. Mr. Stark was excused.

**Minutes approval from the November 13, 2024, Board Meeting**

**Ms. Ukena moved to approve the November 13, 2024, Board Meeting Minutes.**

**Motion seconded by Ms. Mansell. Motion carried unanimously.**

**Maintenance Report and Business**

-Mr. Loertscher reported on the termite treatment done at the District office building. New valves were installed under the office bathroom sink for better plumbing shut off. The new toilet will be installed this week.

-The contractors installed 203 meters this fall. There were 7 or 8 installations missed due to concrete issues. The maintenance team has a list of all the meters installed on properties at 1 acre or under. Mr. Hess asked if the contractors have replaced the pvc parts previously installed with the brass fittings. Mr. Loertscher reported that they still need to be replaced. When the maintenance team installs the radiators, they can mark the lots that still have the pvc parts and get the numbers to the contractors.

-Mr. Loertscher contacted Kastle Rock and asked for an estimate on replacing the 4 stuck valves that need replacing. Layne Kap reported that the cost of just digging into South Weber Drive would be about \$1,500.

-Mr. Loertscher and Mr. Stark made a final visit to the reservoir and measured the mud. There is nothing in the Southeast corner and about 3 inches of mud in the Northeast corner. The Board determined that it isn't a large enough amount to remove at this time.

-Discussion on meters still left to install. Mr. Hess stated that the District will need to begin working on the larger meters in the next couple of years because they are mandated by the State. The Board should consider parcels that may be developed before installing large meters on those properties.

Mr. Loertscher was excused

**Review of Financials, Budget, and Invoice Approval**

-Review of all monthly statements, approval of invoices, and metering project finances.

-Yearly Financial Certification was reviewed and signed.

-Ms. Dahl reported that she had discovered some fraudulent checks in the America First Credit Union Account on December 2, 2024. Ms. Dahl contacted the bank that day and spoke to someone from the bank's fraud department. The account in question was frozen

to prevent further activity. The Chairman and Co-Chair were both notified as their names are on the account. Upon the advice of the bank, Ms. Dahl also contacted the Davis County Sheriff Department and started a case file. Mr. Hess, Ms. Mansell, and Ms. Dahl met with an Officer of America First Credit Union and provided evidence of the fraudulent activity and all requested information including the case number on file with the Sheriff's Department. The old bank account was closed, and a new account was opened.

-Financial projections for the 2024 budget were discussed and reviewed.

-Invoices were reviewed and approved based on meter project reimbursements and available funds.

Mr. Hess was excused early from the meeting.

-The 2025 Budget was reviewed and discussed.

**6:00 p.m. Open Public Hearing for 2024 Budget Amendments and 2025 Budget Plan**

**Ms. Ukena moved to open the Public Hearing. Motion seconded by Mr. Monroe. Motion Carried unanimously. Public Hearing Opened.**

**Receive Public Comments for the 2024 Budget Amendments and 2025 Budget Plan**

**No Public in attendance for comment.**

**Close Public Hearing**

**Mr. Monroe moved to close the Public Hearing. Motion seconded by Ms. Ukena. Motion Carried unanimously. Public Hearing Closed.**

**New Business – Board, Office Manager**

-Final approval of the budget was tabled in order to gather further information on the fraudulent activity, and to ask advice from the District accountant on the grant/bond income and expenses.

**Adjourn**

**Ms. Ukena moved to adjourn the meeting. Motion seconded by Mr. Monroe. Meeting adjourned at 6:50 p.m.**

Respectfully submitted by the South Weber Water Improvement District Clerk on this 8<sup>th</sup> day of January 2025 for Board review and approval.

\_\_\_\_\_ *Wendy Dahl* \_\_\_\_\_ District Clerk