



South Weber Water Improvement District

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Office-Wendy Dahl (801) 475-4749

Emergency Maintenance

Freddy Loertscher (801) 675-1082

Wayne Stark (801) 786-9919

Board of Directors

Chair Darren Hess (801) 475-4320

Co-Chair Cindi Mansell (801) 540-2486

Secretary Sherry Poll (801) 726-9484

Treasurer Nate Reeve (801) 458-8006

Member Jan Ukena (801) 479-8749

Maintenance Supervisor

Nate Reeve (801) 458-8006

Minutes for the South Weber Water Improvement District Board Meeting held Wednesday, June 8, 2022, at 5:00 p.m. in the Water District Building. Board members in attendance included Jan Ukena, Cindi Mansell, Nate Reeve, and Sherry Poll. Darren Hess was excused. Maintenance: Freddy Loertscher and Wayne Stark were present. Mr. Henry De Verona representing the Lofts at Deer Run project was also present.

Minutes approval from the May 11, 2022, board meeting

Ms. Ukena moved to approve the May 11, 2022 minutes as written. Seconded by Mr. Reeve. Motion carried.

Maintenance Report and Business

-Mr. Loertscher reported that there were 6 meters installed last fall that were frozen this winter and needed to be replaced. They all cracked in the same spot. One of the meters wouldn't flow back into the system. Mr. Loertscher called the representative at Mountain Land Supply about the problem. The representative stated that the meters can occasionally freeze, however they should flow back into the system. Mr. Stark proposed a possible redesign of the District meter installation schematic to have them come up a little higher like the culinary system to help insure proper drainage. Mr. Reeve encouraged the maintenance team to see if they could do something differently.

-A customer's valve handle broke at 1991 E Cedar Loop Drive. When maintenance went to the nearest curb box, the valve there didn't shut off the customer's system, but it did shut off water to the neighbor's property. There was only one curb box marked on the map for this location. The maintenance team went to a curb box located further down and shut it off which caused the problem valve to blow up. The team then went to the next curb box down to get the water off. They contacted our maintenance contractor who found another curb box near the property in a location that wasn't marked on the map but was the correct shut off for the property. The contractor fixed the problem, and the extra curb box will be eliminated when the meters are installed. The maintenance team will mark the curb box on our maps.

-A South Weber City employee was cutting grass around 2100 and South Weber Drive and broke an old valve which caused flooding for a couple days. Mr. Loertscher went to inspect it after receiving a call. He placed a marker by the valve and contacted the city. The city took care of purchasing a new valve and repairing the problem.

-Maintenance received a call about flooding water in a back yard on 2100 and View Drive. The house is being rented out and the owner was unaware. The maintenance team shut everything down and the water was still flowing. Our maintenance contractor was called and began digging to find the leak which was coming from a curb box not located on the

District map. Mr. Dennis Waters was nearby and explained that the box in question had been installed by himself 21 years ago with permission from the Water District Board to install sprinklers for the use of controlling dust on his development property. The repairs were made and a notice not to touch the box was left at the site. In the fall, the maintenance team will remove the extra box.

Easement Approval from the Lofts at Deer Run

Mr. Henry De Verona attended the meeting to discuss a Utility Easement document that was previously sent to the board for review to fulfill a requirement for the Lofts at Deer Run project. Mr. De Verona stated that there are a couple of pending changes that will be made to the previously sent Easement document but would like to verify that the verbiage of the document was correct. The board agreed that with the changes, the document could be resubmitted for review and that when all the requirements from the district were met, the project could be approved.

Mr. Loertscher and Mr. Stark were excused.

Review of Financials and Invoice Approval

Review of all monthly financial statements. Current invoices and payments approved.

- The board approved transfer of \$100,000 was moved from the main AFCU account into the AFCU money market savings.

-The board approved another transfer from the main AFCU account to the AFCU petty cash account which is used for maintenance expenses and for a few monthly utilities. The board recommended that Ms. Dahl transfer the total of about 6 months' worth of the average spending into the petty cash account.

-Ms. Dahl will shut down online payments near the end of June and submit the unpaid charges to Davis County for property tax assessments.

New Business - Board, Office Manager

-Discussion of an email received from South Weber City of citizen complaints on 2 properties located in the District that were reportedly overwatering. Our maintenance team contacted the owners and gave warnings.

-The meeting in July will need to be changed from July 13th to July 12th. Ms. Dahl will change the schedule and send a notice prior to the meeting.

Adjourn

Mr. Reeve moved to adjourn the meeting at 5:40 p.m. Motion seconded by Ms. Poll. Motion Carried.

Respectfully submitted by the South Weber Water Improvement District Clerk on this 12th day of July 2022 for Board review and approval.

_____ *Wendy Dahl* _____ District Clerk