



# South Weber Water Improvement District

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**Office-Wendy Dahl (801) 475-4749**

**Emergency Maintenance**

**Freddy Loertscher (801) 675-1082**

**Wayne Stark (801) 786-9919**

**Board of Directors**

**Chair Darren Hess (801) 475-4320**

**Co-Chair Cindi Mansell (801) 540-2486**

**Secretary Sherry Poll (801) 726-9484**

**Treasurer Nate Reeve (801) 458-8006**

**Member Jan Ukena (801) 479-8749**

**Maintenance Supervisor**

**Nate Reeve (801) 458-8006**

Minutes for the South Weber Water Improvement District Board Meeting held Tuesday, August 9, 2023, at 5:00 p.m. in the Water District Building. Board members in attendance included Darren Hess, Nate Reeve, Jan Ukena, and Sherry Poll. Cindi Mansell was excused. Maintenance: Freddy Loertscher and Wayne Stark.

**Minutes approval from the July 12, 2023, board meeting**

**Mr. Reeve moved to approve the July 12, 2023, minutes. Seconded by Ms. Poll.**

**Motion carried unanimously.**

**Maintenance Report and Business**

-Mr. Loertscher reported that UDOT is going to meet the maintenance team next week and re-identify the valve that was covered up with asphalt. UDOT will raise it up and put a cement square around it at their expense.

-Two of the customers with non-compliant meter boxes have been taken care of. Mr. Harris said he would fix his box this coming weekend and Mr. Peterson will do it as soon as the water shuts off this year. Mr. Kap said he will also take care of the one across the street from the school. All customers were given an updated copy of the new schematic.

-Discussion about the needed repairs at the reservoir. Mr. Loertscher will contact Kastle Rock and Calder Sprinkler and ask them to look at the problems and get us a bid after the middle of October.

-Discussion about putting in a second shut off valve somewhere else in addition to the shut off valve at the bottom of 1900. If a shut off valve could be put somewhere near the reservoir, it could shut off the whole system. Mr. Reeve found a potential valve on the maps that could be used. Maintenance will look for drawings that might show available valves already in place and wait for the contractor's advice after the water is shut off.

-We currently have about 38 meters left which the contractors will install quickly when water shuts off. Mr. Hess suggested the contractors can continue their installations and use jumpers until the meters get here. Mr. Loertscher will check prices on the jumpers and report the costs to the board for approval.

-Gamma request update on property 13-020-0013: Lynn Poll has been given the information requested and will contact the office when they would like to be on the agenda.

### **Water Use Report**

-Water use report was discussed. There were a few customers overusing their allotment. Mr. Loertscher will visit with the owners at 13-294-0011 as well as the top 10 users.

Mr. Loertscher and Mr. Stark were excused.

### **Kastle Rock Phase 1 Subdivision Revision Plan**

-Revision plans were submitted to the District Board for The Kastle Rock Phase 1 Subdivision to be reviewed. After Discussion, the Board made changes to the revised plans and redlined new connection requests to send back to the Contractor. The following motion was made:

**Mr. Reeve moved to approve the Kastle Cove Phase 1 Revised Plans with the condition that the redlined connections are made as outlined in the attachment that will be sent by email to the city and the contractor. Motion seconded by Ms. Ukena. Motion carried unanimously.**

Ms. Dahl will email the redlined plans to the Board Members for approval before sending them to the city and contractor.

### **District Invoicing Changes**

-Ms. Dahl will compose a letter to send to customers explaining the changes in invoicing. The letter will be sent by email for board approval before being sent to customers.

### **Review of Financials, Invoice Approval, and 2023 Budget**

-Review of all financial statements and invoices.

-Mr. Reeve has tried but has not been able to contact Sunscape Landscaping about their invoice. Ms. Dahl gave him a phone number to contact the owner.

-Ms. Dahl reported on the progress of the Large Financial Survey being conducted by Child Richards CPA's and Advisors. They are close to finishing the report.

-Ms. Dahl asked about cleaning out older financial records in the office. It was decided to keep all financial records for 7 years back and shred any financial records older than 7 years.

### **Adjourn**

**Mr. Reeve moved to adjourn the meeting. Motion seconded by Ms. Poll. Meeting adjourned at 6:30 p.m.**

Respectfully submitted by the South Weber Water Improvement District Clerk on this 13th day of September 2023 for Board review and approval.

\_\_\_\_\_ *Wendy Dahl* \_\_\_\_\_ District Clerk