



South Weber Water Improvement District

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Office-Wendy Dahl (801) 475-4749

Emergency Maintenance

Mark Crookston (801) 458-6980

Fred Loertscher (801) 675-1082

Board of Directors

Chair Darren Hess (801) 475-4320

Co-Chair Nate Reeve (801) 458-8006

Secretary Cindi Mansell (801) 540-2486

Treasurer Jan Ukena (801) 479-8749

Maintenance Supervisor

Perry McCorkle (801) 317-6987

Minutes for the South Weber Water Improvement District Board Meeting held Wednesday, March 10, 2021 at 5:00 p.m. in the Water District Building. Board members in attendance included Jan Ukena, Darren Hess, Cindi Mansell, Nate Reeve, and Perry McCorkle.

Minutes approval from the February 10, 2021 board meeting

Minutes were reviewed and discussed. A clarification of property identification was made as well as an addition to how many new keys were made for property gates, and a correction on the Board of Directors contact information.

Ms. Ukena moved to approve the minutes with the changes made. Ms. Mansell seconded the motion. Motion carried unanimously.

Public Comment

Mr. Rob Osborne, who attended the meeting, was invited to introduce himself and address the board with any concerns. Mr. Osborne stated that his watering days have been on the same days for the past three years (Tuesday, Thursday, and Saturday) and would like to request that the days be rotated as they were in the past. Mr. Hess explained that the Board voted on the days last fall and the reason they were kept the same for Odd and Even house numbers was because of the complaints received from customers who got confused when watering days changed every other year and customers who also did not like changing/setting their sprinkler timers every year.

Ms. Dahl stated that she had received two phone calls and one email with the same complaint as Mr. Osborne. After discussion, the Board agreed that staying the same this year was the best decision to make and that the issue would be opened for discussion later this summer.

Maintenance Report

-The Maintenance team will continue to update the District maps, then take them to Mr. Reeve to scan when they are fully updated.

- There are several homes that were built two or three years ago that still do not have radios or meters. Maintenance has a list of 12 homes that they will install radios and meters on in the coming week.

- Discussion about homes that have had the wrong size boxes installed on their property. Maintenance will update installation instructions and require new customers to call for inspection before services are turned on to new properties.

-42 new meters were installed last fall and the radio installations have now been completed. When water is turned on in the spring, maintenance will turn on and check all those valves.

-Discussion on new meter pricing and sizes. Mr. Hess will check with Weber Basin on which meter would work best for us and report at the next meeting.

-Mr. Loertscher gathered bids for the purchase of Maintenance employee vests. Costs were between \$20 to \$22. The Board allocated \$200 from the budget for the vests. Maintenance will get them ordered.

-Discussion of the town homes on 1550 East. Ms. Dahl was assigned to research how many are listed in the books and get the information to Mr. Reeve for review of payment verification per square footage.

-Mr. Crookston marked out 4 new homes that do not have curb boxes. He will follow up and get them taken care of before water turns on. Mr. Hess stated that all the meters need to be input into the system for meter monitoring. Mr. Reeve would like a report of how many homes are anticipated to be metered. Maintenance will get with Greg from Weber Basin to verify.

-Discussion on when our contractor can start installing the next 55 meters. Board recommends the contractors get going as soon as possible.

Review of Financials and Invoice Approval

Review of all monthly financial statements. Current invoices and payments approved.

Feedback from Invoice Mailings

Report of how the invoicing process went, returned mail, and late charge questions.

Rate Study Proposals

Report on the kick-off meeting with Mr. Fred Philpot from Lewis Young Robertson & Burningham. Mr. Hess will sign the contract and send it to Ms. Dahl. Mr. Reeve suggested we invite Mr. Philpot to come to a Board meeting for further discussion.

Policies and Procedures Update

Discussion on Policies and Procedures that Ms. Mansell previously sent to the board. Mr. Reeve and Mr. Hess had some feedback and will send it to Ms. Mansell. Item to stay on the agenda for next month.

Gate and Fence at District Building

Discussion of the broken South gate at the District building. Ms. Ukena suggested we run the fence to the corner of the lot and eliminate the gate. The Board agreed and asked Mr. McCorkle to find a contractor and proceed if the costs don't exceed \$800.00.

Water Turn-On Mailer

Ms. Dahl will send an email to the board with a draft flyer for approval. The flyer should be mailed out by April 15th.

New Business - Board, Office Manager

Mr. Reeve suggested that the Maintenance team condense their monthly reports and send to the Board prior to our meetings for review.

Weber Basin will be holding their annual meeting on March 30th. Ms. Dahl will email a copy of the information to the Board.

Discussion on watering days, watering on Sundays and if the restricted days are helping with water conservation. Allowing watering on Sundays may help with the demand. The Board will think about these issues for next season.

Discussion on sending all water charges to the County for payments next year. This item will be added to the agenda after the rate study is completed.

Adjourn

Ms. Ukena moved to adjourn the meeting at 7:05 p.m. Motion seconded by Ms. Mansell. Motion passed.

Respectfully submitted by the South Weber Water Improvement District Clerk on this 14th day of April 2021 for Board review and approval.

 District Clerk