



South Weber Water Improvement District

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Office-Wendy Dahl (801) 475-4749

Emergency Maintenance

Freddy Loertscher (801) 675-1082

Wayne Stark (801) 786-9919

Board of Directors

Chair Darren Hess (801) 475-4320

Co-Chair Cindi Mansell (801) 540-2486

Secretary Sherry Poll (801) 726-9484

Treasurer Nate Reeve (801) 458-8006

Member Jan Ukena (801) 479-8749

Maintenance Supervisor

Nate Reeve (801) 458-8006

Minutes for the South Weber Water Improvement District Board Meeting held Tuesday, December 14, 2022, at 5:00 p.m. in the Water District Building. Board members in attendance included Darren Hess, Cindi Mansell, Nate Reeve, Sherry Poll, and Jan Ukena. Maintenance: Freddy Loertscher and Wayne Stark.

Minutes approval from the November 9, 2022, board meeting

Mr. Reeve moved to approve the November 9, 2022 minutes as written.

Seconded by Ms. Poll. Motion carried unanimously.

Maintenance Report and Business

-Mr. Loertscher reported that he and Ms. Dahl met with Hector, from Calder Sprinkler Landscaping and Excavation, to sign the Contractor's Agreement for Meter Installation.

-Maintenance has been doing snow removal at the shop and blue stakes.

-Discussion on meter orders. Mr. Hess stated that the District has a current order placed for meters through Weber Basin for 240 meters this season and 240 for the next season.

-Question on installation of larger meters. Mr. Hess reported that it is not in the legislation to install meters for farmers yet. The state will pay 70% for the larger commercial only meters. Mr. Hess will check to see if we can get them through Weber Basin.

-The vinyl fence at the back of the District building is broken in a couple of places due to a tree on the home owners property east of the building. The fence is stabilized for now.

-Discussion of the six Sensus meters that have cracked due to freezing. Mr. Reeve recommended that maintenance remove one of them and take it to Mountainland Supply to ask their opinions about the causes. Mr. Hess will also speak to Weber Basin to see if he can get any information on the cause of the breaks.

Mr. Loertscher and Mr. Stark excused,

Meter Project Updates

-Ms. Hess received an example of a doorknob flyer currently being used by other districts to help inform customers of their upcoming meter installation. Ms. Dahl found the company who made them and reached out for information. After discussion the costs for their services would be high for the District. Ms. Dahl will reach out to a print company and ask them to draft a sample for our customers.

Review of Financials, Invoice Approval, and 2023 Budget

- Review of all monthly financial statements and approval of invoices.
- Discussion on the 2022/2023 budgets. Ms. Dahl will add a line item titled “Grant/Meter Project” to the new Budget.

Adjourn Board Meeting

Ms. Poll moved to adjourn the board meeting at 6:00 p.m. Motion seconded by Mr. Reeve. Motion carried unanimously. Board meeting adjourned

6:00 p.m. – Open Public Hearing for 2023 Budget Plan

Ms. Mansell moved to open the public hearing. Motion seconded by Mr. Reeve. Motion carried unanimously. Public hearing opened.

Meeting open to receive public comment. No public members present to comment.

Close Public Hearing

Mr. Reeve moved to close the public hearing. Motion seconded by Ms. Mansell. Motion carried unanimously. Public hearing closed.

Review and Finalize 2023 Budget

- Discussion on the final budget for 2023. \$1,000 will be added to the Office Supplies account for the purchase of a TV for projecting during meetings. \$40,000 will be added to the Grant Meter Project account. Monies need to be transferred within the bank account to cover upcoming expenses and contract payment to Weber Basin for 2023.

Mr. Reeve moved to transfer \$110,000 from the AFCU Money Market account to the AFCU General Account and transfer one of the Golden West Money Market accounts to the AFCU General Account.

- Discussion on how the finances are received for the Grant Meter Project. The board would like clarification on payments and deposits for the Bond Account and the Public Treasures Investment Account. Ms. Dahl will contact Tom Cox from the State Division of Water Resources to ask for the detailed information.
- Mr. Reeve suggests that we have an updated meter project spreadsheet available at each monthly meeting for board review.
- Discussion of the turf at the District Office. Mr. Reeve suggested that the maintenance team get some bids for the removal of the turf, replacement with weed barrier and 1 to 2 inch gravel mulch.

Budget for Employee Salary

- Mr. Hess stated the board discussed, through email, proposing a 10% increase in wages for the District employees.
- Ms. Ukena is concerned about all the expenses the district has and that the change of invoicing through the county will decrease Ms. Dahl’s working hours.
- Ms. Mansell stated that even if the invoicing change decreases Ms. Dahl’s hours, there are several other assignments Ms. Dahl is doing that she wasn’t assigned to do when she was hired.
- Mr. Reeve discussed that there is a lot that goes into in running the District. He called a few other local Districts and the average management payroll is around 16% of expenditures. Currently the District is managing \$477,000 of funds for the services and benefits of others and 10.6 percent goes to the actual management so this District is 6 to 8 percent lower, that tells me we are being good stewards. I am

very comfortable increasing employee salaries 10 percent and changing the salary line item to \$45,000 taking our proposed total budget \$477,500. To me that feels responsible.

Mr. Reeve moved to provide a 10% salary increase for the 3 part time employees and approve the 2023 budget as discussed with total expenditures of \$477,500.00. Motion seconded by Ms. Mansell. Motion passed with Mr. Reeve, Mr. Hess, Ms. Mansell, and Ms. Poll all voting in favor. Ms. Ukena abstained from the vote.

-Mr Hess reiterated that even though we may take some of the billing off Ms. Dahl's plate we are adding so many new things weren't in the job description when she was hired.

-Ms. Poll expressed her thanks and appreciation as well.

-Mr. Reeve also replied that the District's maintenance employees will have an increased amount of labor with the new metering project.

-Discussion of schedules for the next year. Meetings will be kept on the second Wednesday of each month and adjusted accordingly for changes needed.

Adjourn

Ms. Mansell moved to adjourn the meeting. Motion seconded by Ms. Poll. Meeting adjourned at 6:41 p.m.

Respectfully submitted by the South Weber Water Improvement District Clerk on this 18th day of January 2023 for Board review and approval.

_____ District Clerk